

# Edit Patient Information

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DX-R & scil IPS Software

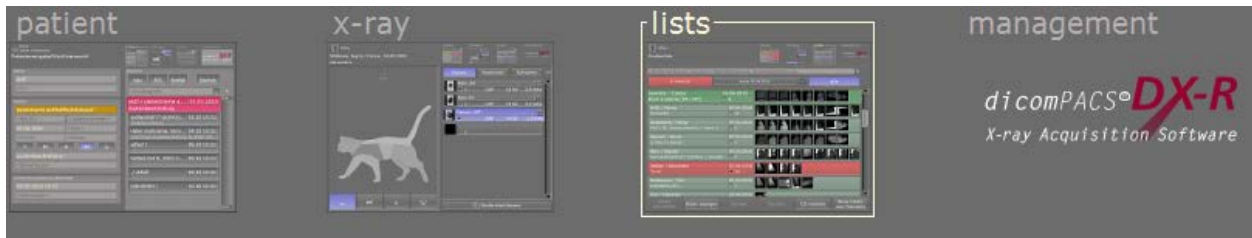


This document is intended for scil animal care company employees and clients. This document is for training purposes only.

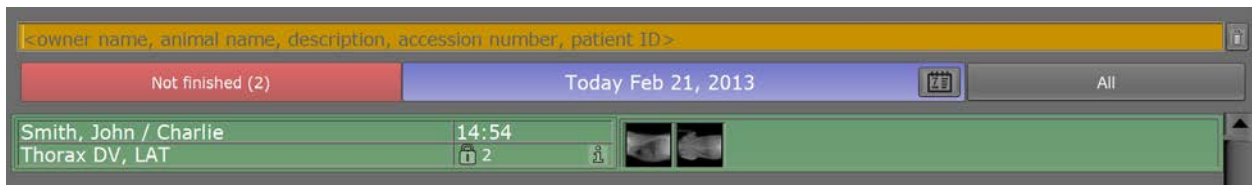
# Edit Patient Information

**NOTE:** Depending on your software version the screens viewed may be different than shown:

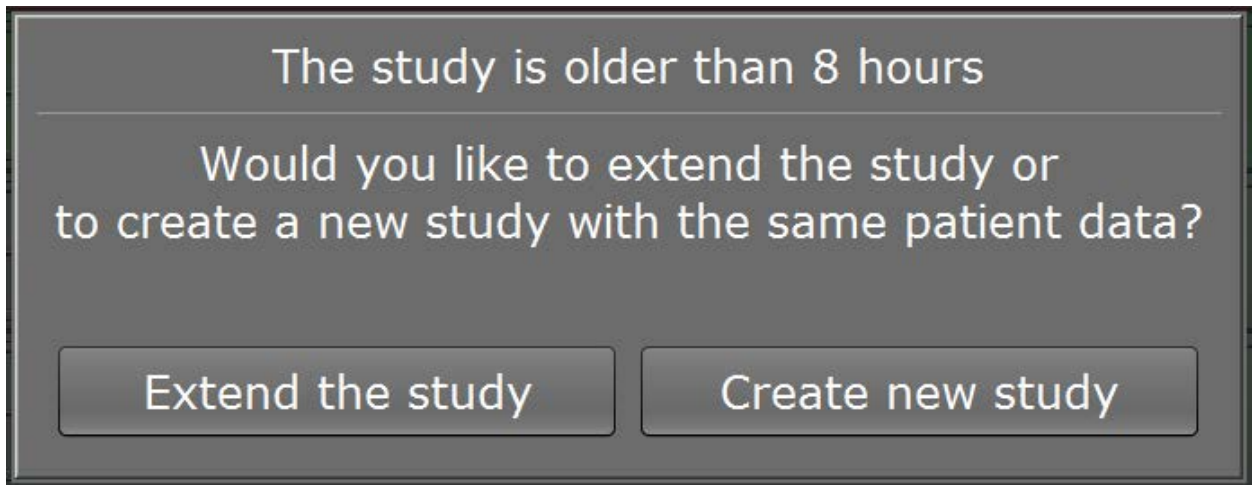
1. In DX-R, press on “Lists” as shown below:



2. Then choose patient by searching by date or choosing “All”. Click on the patient you wish to edit and, at the top, select the “x-ray” screen.



3. You will see the following screen, choose “Extend the Study”

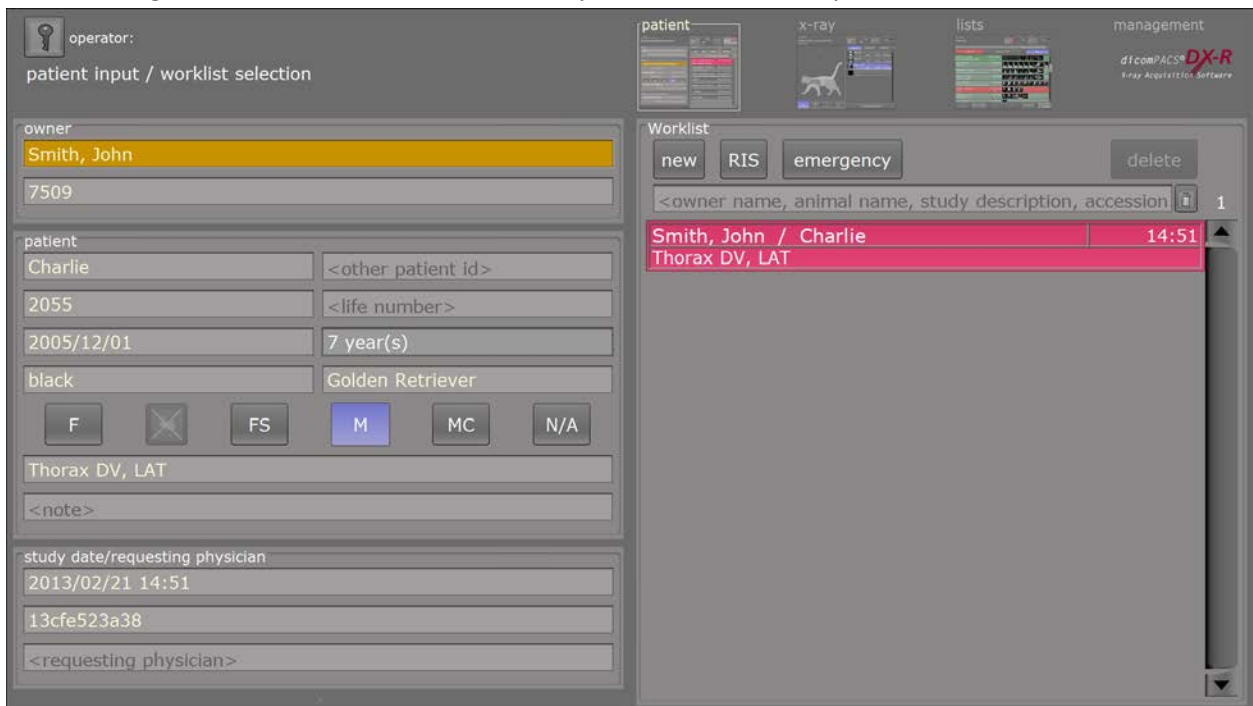


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- That will take you to the exposure screen. You will now need to plan a new shot.



- Now select the "Patient" tab located at the top of the screen and then select your patient from the list on the right. You will now be able to alter any of the fields for the patient on the left.



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- Once you have finished editing the information, go back to the “x-ray” screen and click the “edit” button. Then click the trash can next to the extra shot you planned to delete it. This will close the study again finish the editing process.

